



Dementias
Platform^{UK}
Medical Research Council

PROCESS – DPUK DATA UPLOAD COST RECOVERY

Background

This document provides details of the procedures that underpin the DPUK Data Upload Cost Recovery Policy, which can be found on the DPUK website.

Procedures

For cohorts where data transfer to third party researchers is fully funded through an existing award, a data upload fee will not be chargeable as, in this context, DPUK may be considered to be a third-party researcher.

For cohorts where a data refresh is required a further data upload fee is chargeable to DPUK, based on the first three principles above.

It is recognised that not all cohorts are fully resourced for data preparation and data transfer. To minimise the work required by the cohort research team to upload data to the Data Portal, DPUK will receive data on an 'as is' basis and in a format that is convenient to the cohort. Furthermore DPUK will undertake to curate the data, if required, to a minimal standard prior to being made available for access applications. This will be undertaken at no cost to the cohort.

The data upload charge will be negotiated with each cohort individually. Two legally binding agreements underpin this policy:

- The DPUK data deposit agreement is between the University of Swansea (acting on behalf of DPUK) and the cohort host university (acting on behalf of the cohort research team).
- The DPUK data access Terms of Use document is between the University of Swansea (acting on behalf of DPUK and on behalf of the cohort host university) and the third party researcher.

Neither the data deposit agreement nor the data access Terms of Use agreement involve the transfer of ownership of data from the host university to DPUK or any other third party. DPUK operates solely as a data processor on behalf of the host university which retains its status as the data controller. Consequently all access requests directed through DPUK require the approval of cohort research teams prior to access being granted.

The DPUK data access agreement is between the University of Swansea (acting on behalf of DPUK and on behalf of the cohort host university) and the third party researcher. It may be found at: https://portal.dementiasplatform.uk/Content/Docs/access_agreement1_SAMPLE.pdf

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